

Please fill out all travel information below and send back to [31FSS.ITT.AVIANO@us.af.mil](mailto:31FSS.ITT.AVIANO@us.af.mil)

Be sure to provide preferred credit card payment information (**full name of cardholder, 16 digit card number, expiry date, CVC/security code, billing zip code, and PIN if required** ). Feel free to contact our DSN 632-3107 or commercial line 0434-30-3107 with any questions or concerns.

Shuttle Receipt

LEAD NAME (and # of passengers):

PHONE NUMBER(S):

PLACE OF PICKUP:

DATE OF PICKUP:

TIME OF PICKUP:

PLACE OF DROP-OFF:

FLIGHT ARRIVAL/DEPARTURE TIME:

FLIGHT NUMBER:

NUMBER OF SUITCASES:

NUMBER OF PETS:

EMAIL:

NOTES:

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**To be filled out by ITT office only!!**

Shuttle Option:

Shuttle Price:

Late Fee:

Total Paid:

**\*\*For Arriving Passengers, the shuttle driver will meet you outside the terminal in the short-term parking lot\*\***

**\*\*Should you need to make an emergency change when we are closed, please contact our Transportation Company POC: Andrea: +39 329 811 9803\*\***

**\*\*ITT HOURS Monday- Friday 1000-1800 CET (Central European Time), Closed: ALL  
Federal Holiday and family days\*\***