

# LRA Office

## FREQUENTLY ASKED QUESTIONS

- **Question 1:** “I did not receive a SIPR Token, why am I on the list for turning one in?”
- **Answer 1:** That list is not controlled by the LRA office, we cannot update it to reflect who has and hasn't been issued one, it is auto generated. If you did not ever receive a token during your time here at Aviano, contact the LRA org box ([31cs.lra@us.af.mil](mailto:31cs.lra@us.af.mil)) so we can sign you off.

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- **Question 2:** “Will my account be deleted and my stuff be lost moving from this base to my next?”
- **Answer 2:** Your account is not deleted upon PCS. Your account is moved into a transient user status and picked up by your next base upon arrival. If your account is deleted before this is accomplished, your new gaining base can remake your account once in-processed, and it will NOT result in any loss of data.

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- **Question 3:** “Am I able to keep my token instead of turning it in to the LRA?”
- **Answer 3:** You are not allowed to keep your token and take it with you to your next base. These items are controlled items that are accounted for and need to be part of a revocation process. If your token is not returned, your account will be tied to Aviano making it difficult to in-process at your next base. You **MUST** turn your token in to the LRA office to be signed off unless you did not receive one at all.

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- **Question 4:** “What do I do if my SIPR token is stolen/misplaced?”
- **Answer 4:** If you lost or misplaced your SIPR token, email our org box immediately. You will be required to fill out and get an MFR signed by your squadron commander before being signed off or reissued another token.