

**JOB OPPORTUNITY ANNOUNCEMENT
US AIR FORCE VACANCY
CAMP DARBY - ITALY
NON-US APPROPRIATED FUND POSITION**

ANNOUNCEMENT NO. 36-26

OPENING DATE: 30 April 2026

CLOSING DATE: 15 May 2026

Applications are being accepted for the position listed below. When applying, refer to this announcement by number. For further information, contact the Aviano Civilian Personnel Office by calling number 0434308328. CPO Website page: www.31fss.com/civilian-personnel. Local National Staffing e-mail: 31fw.LNstaffing@us.af.mil

The Application Form USAFE-AFAFRICA714 can be downloaded from the Aviano CPO website by clicking on “Documents Library”; the application form will be found at the bottom of the list of documents. It will need to be filled out and e-mailed with pertinent documentation to the following address: 31fw.LNstaffing@us.af.mil. Applicants will need to ensure they receive an e-mail from the Aviano CPO indicating that the documentation has been acquired; otherwise they will need to call commercial 0434308328.

**TITLE, SERIES, GRADE AND SALARY: Engineering Technician (Mechanical), U-0802-04
(Permanent - 40 hours per week)**

Annual gross income/Reddito Annuo Lordo (RAL) at the U-04: 36.260 euro

LOCATION: 731st Munitions Squadron, Civil Engineering Branch/CEC, Camp Darby, Italy

MAJOR DUTIES: The primary purpose of this position is to plan, inspect and monitor electronic control systems for heating, ventilation and air conditioning (HVAC) and refrigeration systems which includes installation, repair, overhaul, maintenance and servicing industrial and domestic equipment. Also, serves as Contracting Officer Representative (COR). Assures day-to-day continued reliability of HVAC, dehumidifiers, refrigeration systems and mechanical rooms/plants. Monitors plant operations in an effort to maximize efficiency and safeguard system operations. Effectively monitors mechanical room/plants while analyzing system operations such as air conditioners, condensing units, air handling units, hot water/steam boilers, oil burner pumps, heater exchangers, dehumidifiers, feeder and distribution lines. Performs the full range of work on both mechanical and electrical components tied to installation, repair, overhaul, maintenance and servicing of HVAC equipment, dehumidifiers, air conditioning units/systems, ventilating systems, heating systems and related equipment, such as refrigerators and cold-room equipment. Uses test equipment and instruments to analyze repair practices. In accordance with technical specifications, conducts inspections involved in the maintenance and repair of mechanical systems. Provides information to supervisors on the status of system operations, causes of malfunctions and overall problems. Anticipates requirements and initiates actions to ensure resources are planned and programmed. Works with Engineering and Contractors to ensure that equipment, operations and work practices are in accordance with US and Italian standards. In overseeing System Control and Data Acquisition (SCDA) and Direct Digital Control (DDC) computer equipment in HVAC and refrigeration systems, clarifies work assignments, methods and procedures to operators and trains on new procedures. From established processes by higher level of supervision, plans and adjusts work of operations. Provides advice with possible solution when problems arise. Determines equipment, supplies and maintenance required. Assures supplies and equipment are available at the worksite and requests parts, as needed. Coordinates collaborative work with other units that may be involved. Is able to prepare necessary documents and spreadsheets. On a needed basis, under direction of the first level supervisor, may assist in contribution of setting the work schedule, performance requirements, generate performance appraisals, review of position descriptions for accuracy, promote participation in programs such as the suggestion program, cost reduction program, etc. and reports finding to supervisor for corrective administrative action for assigned workers. May initiate or participate in reviews to improve/enhance methods of work, organizational features and recommending structuring of positions to eliminate unnecessary work requirements to achieve optimal content. Serves as Contracting Officer Representative (COR). Performs a variety of tasks associated with the acquisition of contractual services used to augment performance of the organization’s functional

responsibilities. Prepares complete service contract and delivery order solicitation documents/packages involving multi-disciplines and trade. Documentation includes, but is not limited to, service contract approvals, Schedule of Services (SoS), Independent Government Estimates (IGE), specifications and funding documents. Participates in negotiation of costs and work performance schedules in conjunction with the Contracting Officer. Furnishes technical assistance to the Contracting Officer, ensure compliance with the technical requirements of the contract, ensures receipts of all deliverables, inspects and accepts services required under the contract and maintains detailed records of contractor performance. Uses the Government Purchase Card (GPC). For further information, please contact the Aviano Civilian Personnel Office.

Reference Office of Personnel Management (OPM) Qualification Standards

QUALIFICATIONS: Interested applicants must possess 1 (one) year of specialized experience equivalent to the next lower grade level which must be in or related to the position to be filled and which has equipped the applicant with the particular knowledge, skills and abilities to successfully perform the duties of the position to be filled, such as, such as: 1) Knowledge of concepts and principles of engineering technician (mechanical) related to HVAC and refrigeration systems; 2) Knowledge of, and skill in applying standard procedures or operations requiring extended training or experience in technical engineering methods and practices sufficient to perform within the area of specialization; 3) Working knowledge of System Control Data Acquisition (SCDA) and Direct Digital Control (DDC) computer system and equipment to include HVAC and refrigeration systems.

Good command of the English and Italian languages is required, subject to testing.

Applicants must possess a valid Italian driving license type "B".

The selected candidate will need to obtain the fit for duty evaluation for the specific position for which considered. Whenever applicable, the assessment will be conducted during the pre-employment medical exam, IAW Lgs.D. 81/08.

The selected candidate must be able to attend and complete required training for job related duties, to include certification and refresher/re-certification training.

APPLICANTS MUST ENSURE THAT ALL QUALIFYING EXPERIENCE IS DOCUMENTED IN THEIR APPLICATION. Experience which is not on file at the closing date of the announcement will not be considered. In accordance with Art. 10, paragraph 6, of the Conditions of Employment (COE) "Making a false or misleading statement in the application for employment or in the process of being hired may be cause for separation".

EQUAL EMPLOYMENT OPPORTUNITY: All qualified candidates will receive equal consideration for this position without regard to race, color, sex, national origin, religion or physical handicap. The supervisor having jurisdiction over the vacancy will be responsible for selection.

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